



## Application and Screening Instructions for Volunteer Team Members

Dear Prospective CEF Volunteer,

Thank you for your decision to volunteer with *Child Evangelism Fellowship*®. We are excited about all that God is going to do as you join other believers all over our area to share the Gospel and make disciples of children that so need to hear about Jesus! Below is important information that you need to know and instructions for completing the application process:

***CEF takes seriously our responsibility to protect the children we serve,  
the volunteers who serve the children, our partnering churches  
and the good name of Jesus Christ.***

- All volunteers (age 18 and older) and CEF missionaries are required to undergo a national criminal background check.
- There is no cost to you for your screening fee.
- You will need to complete the initial screening process online. If you are unable to do so, please contact the local CEF office for instructions.
- CEF does online background checks and volunteer applications utilizing a secure server so that your information is safe.

**Below are the easy steps required for volunteer participation:**

**STEP 1: PRIOR to COMPLETING THE ONLINE APPLICATION,** do the following:

- A. Read the Statement of Faith [cefonline.com/statementoffaith](http://cefonline.com/statementoffaith)
- B. Read the Ministry Compliance Agreement
- C. Read the Child Protection Policy [cefonline.com/policy](http://cefonline.com/policy)
- D. Watch the 12-minute "Protecting Today's Child" presentation [cefonline.com/childprotection](http://cefonline.com/childprotection) or listen at 1-866-878-4182
- E. Gather the following information to enter online:
  - Your brief salvation testimony.
  - Reference contact information (name, phone, email), including: pastor or church leader, previous employer, and two personal references. **No relatives please.**
  - Previous addresses (last 7 years)
  - Driver's License (if applicable) and Social Security Number

**STEP 2: APPLY ONLINE:** Use the link below to complete the application to serve but **note that, as a security feature, the system will time out after ~10 minutes of no activity; you must complete the form within 40 minutes, which is easily doable if you do the required reading (see above) prior to logging into the background check system.**

<https://www.ministryopportunities.org/opportunity/18969>

### **IF YOU ARE A MINOR:**

- References: you will only need 2 references, one being your pastor or youth pastor. Your background check will not be run until you are 18.
- After you enter your birthdate a pop-up notification will appear. Your parent/guardian must click OK and you can continue with the form.
- At the end of the form, your parent/guardian must be the one to check the "I Agree" box and enter **your** full name as a signature. If they enter theirs as the application states, it will not go through (it is a glitch in the Protect My Ministry system).

### **STEP 3: PERSONAL INTERVIEW & INSTRUCTION**

1. CEF staff will contact you to set up personal interview by Zoom or in person. You will need to show your valid photo ID to the staff member doing the interview.
2. You will be contacted by your club's team leader, so you will know specific details concerning the club in which you will be serving.
3. You will be given your CEF name tag at your first club. You are required to wear it at each club meeting. This shows everyone you are cleared to serve.

### **STEP 4: TRAINING**

- All team members must attend new worker training. It is a one-time training. CEF has been equipping Christians to teach children for many years. Please make every effort to attend, trusting the Lord to teach and equip you to serve Him.

If you've never *seen* a Good News Club, you may wish to view a demo of one. While this is just a simulation of a club, the same components are present in all our clubs, but look differently club to club.

Questions or problem on any of this? Contact our office at:

[reachingkidsforjesus@gmail.com](mailto:reachingkidsforjesus@gmail.com)  
931-241-8202

Thank you for making the commitment to help reach boys and girls with the Good News of Jesus Christ! We look forward to serving with you.

Blessings,

*John & Lynn*

John & Lynn McAllister  
Local Missionary Directors